

Request for Preceptor Credit or Letter

Thank You For Mentoring And Serving As A Preceptor To McLaren Health Care

McLaren Health Care is accredited by the AOA as a CME sponsor. As an AOA CME sponsor, time spent precepting McLaren Health care students and residents can be reported to the AOA on your behalf and is eligible for AOA Category 1-B credit. <https://osteopathic.org/cme/cme-guide>

- **DOs:** The current AOA reporting cycle is from January 2022 to December 2024. The submitted hours are reported to the AOA quarterly (March/June/September/December)
 - Continuing medical education credit is hour-for-hour credit.
 - For example, if you work 40 hours with a student/resident, you will receive 40 credits of AOA Category 1-B.
 - You should only claim the number of hours you spent with the student/resident. If you are in a physician group and the student/resident spent time with more than one physician, you cannot claim the same hours as another physician.
 - For example, if there are two physicians in your practice, you cannot both claim 40 hours. Additionally, if you had two Students/Residents during the same time period, you cannot claim double hours. For example, if you had two Students/Residents for one week, you can only claim 40 hours

* Once reported to the AOA, it may take up to six weeks for the hours to appear on your transcript.

- **MDs:** Preceptorship participation is an activity that can be claimed for AMA PRA Category 2 Credit. This activity is self-reported and self-documented by the physician. The physician documents the activity title or description, subject or content area, date(s) of participation and number of credits claimed. <https://www.ama-assn.org/media/10641/download> (pg. 7, #19)
 - Faculty may be awarded 2 AMA Category Credits for every 1 hour spent teaching

Request for Credits or Precepting Letter Guidelines:

For hours earned, requests for AOA credits or letters documenting preceptorship will be processed by the IPCE Department.

- AOA Credit Request – DOs Only
 - If you would like for IPCE to submit AOA credits on your behalf, please complete the following form.
 - You will need to complete this form for each preceptor session
 - You will automatically receive a letter for the reported hours upon completion of this form
- Precepting Letters – MDs:
 - Upon completing the request form, a letter will automatically be generated and sent to the email provided.
 - You will need to complete this form for each preceptor session

The link to the Preceptor form is: <https://forms.gle/x6ikRXnYifJnhE2m9>

